

## AGENDA

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**Meeting:** Audit  
**Place:** Kennet Committee Room  
**Date:** Wednesday 27 July 2016  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Libby Beale of Democratic Services, County Hall, Trowbridge, direct line (01225) 718214 or email [elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk)

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### Membership:

Cllr Richard Britton (Vice  
Chairman)  
Cllr Rosemary Brown  
Cllr Mike Hewitt  
Cllr Tony Deane (Chairman)  
Cllr Stewart Dobson  
Cllr Julian Johnson

Cllr George Jeans  
Cllr Linda Packard  
Cllr Sheila Parker  
Cllr David Pollitt  
Cllr James Sheppard

### Non-Voting Members

Cllr Baroness Scott of Bybrook  
OBE

Cllr Dick Tonge

### Substitutes

Cllr Terry Chivers  
Cllr Peter Evans  
Cllr Nick Fogg MBE  
Cllr Atiqul Hoque  
Cllr David Jenkins  
Cllr Chris Caswill

Cllr Jacqui Lay  
Cllr Helen Osborn  
Cllr Mark Packard  
Cllr Ian West  
Cllr Alan MacRae

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## Part I

### Items to be considered while the meeting is open to the public

#### 1 **Apologies and Membership Changes**

To receive an apologies for absence and to note any membership changes.

#### 2 **Minutes of the Previous Meeting** (*Pages 7 - 14*)

To confirm and sign the minutes of the Audit Committee meeting held on 26 April 2016.

#### 3 **Members' Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

#### 4 **Chairman's Announcements**

To receive any announcements through the Chairman.

#### 5 **Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

##### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

##### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Corporate Director) no later than 5pm on **Wednesday 20 July** to be guaranteed a written response, or between this date and two clear days before the meeting to receive a verbal response. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6 Appointment to the Constitution Focus Group**

The Committee is asked to appoint a member to the Constitution Focus Group, as required under its terms of reference.

The previous representative of the Audit Committee was Cllr Helen Osborn.

**7 KPMG- Report to those Charged with Governance (Pages 15 - 56)**

The Committee is requested to consider the ISA 260 report from external auditors in its receipt of the draft accounts for 2015/2016. Based upon that advice, and subject to any issues raised as a result of that consideration, the Audit Committee is requested to delegate the signing of the letter of the management representation letter to the Chairman of the Audit Committee.

**8 Annual Governance Statement (Pages 57 - 94)**

The Committee is asked to consider officer reports and to approve the AGS for 2015-16 as set out in Appendix 1 for publication with the Statement of Accounts.

**9 Statement of Accounts (Pages 95 - 182)**

The Committee is requested to consider the Statement of Accounts for 2015-16.

**10 SWAP- Internal Audit Annual Report (2015/16) and First Quarter Update (2016/17) (Pages 183 - 244)**

The Committee is requested to consider the reports and note the findings from the internal auditors to date.

**11 Forward Work Programme (Pages 245 - 246)**

To note the Forward Work Programme.

**12 Date of next meeting**

To note that the next regular meeting of the Committee will be held on 26 October 2016 at 10:30am.

**13 Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

**2.1.**

**2.2.**